



Local Authority or other body's details

Type of body

- ☒ Local Authority or similar body
- ☐ Academy school
- ☐ Charity
- ☐ Non-departmental bodies or similar bodies

Do you know your customer reference number?

- ☒ Yes
- ☐ No

Customer reference number

XJV126000104244

Name

Halsall Parish Council

UK address

Line 1

Recreation Ground

Line 2

Halsall Road

Line 3 (optional)

Ormskirk

Postcode

L39 8RN

Telephone number

07776838167

Period of claim

From

01 04

2025

To

Is this your first claim?

- ☐ Yes
☒ No

Have you changed your bank details?

- ☐ Yes
☒ No

Invoice details

You must list the invoices on which you are claiming a refund in the Invoice details section.

Do you have more than 20 invoices?

- ☒ Yes
☐ No

For each invoice please provide details of the following on a separate sheet of paper, preferably an Excel spreadsheet.

- date of invoice
- supplier's VAT Registration Number
- brief description of supply
- to whom addressed
- VAT paid

Declaration

Amount of refund

1,301.08

£

- ☐ For local authorities or similar bodies: The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under section 7 of Notice 749. (Tick if appropriate)
- ☐ I am a non-departmental body or similar body and I am claiming a refund of the amount shown above which is the VAT incurred on the purchase of services listed in the existing Treasury Direction bought for my non-business activities. (Tick if appropriate)

I am claiming a refund of the amount shown above which is the VAT charged on goods and services bought for non-business activities

- ☒ The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim

When you have printed the form, please sign and date it in the appropriate boxes. You are signing this form to say you have completed it accurately to the best of your knowledge.

Signature

Date DD

MM YYYY

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What to do now

Please send the completed form along with any attachments to:

HMRC Payments VAT 126
HM Revenue and Customs
BX9 1JZ

Invoice Date	Supplier VAT Number	VAT amount	Organisation	Description of goods/services
1/4/2025	924 3099 24	6.16	Halsall Parish Council	Website hosting April
8/4/2025	289 4582 42	7.00	Halsall Parish Council	Internet March
9/4/2025	358 6727 51	2.18	Halsall Parish Council	Electricity March
15/4/2025	727 2558 21	3.96	Halsall Parish Council	Stationery supplies
15/4/2025	325 1372 84	6.67	Halsall Parish Council	Furniture repairs
15/4/2025	912 6307 47	128.00	Halsall Parish Council	Air blower
22/4/2025	550 0978 89	4.97	Halsall Parish Council	Gas March
1/5/2025	924 3099 24	6.16	Halsall Parish Council	Website hosting April
1/5/2025	983 5000 23	139.26	Halsall Parish Council	Defibrillator cabinets
9/5/2025	358 6727 51	2.35	Halsall Parish Council	Electricity April
9/5/2025	289 4582 42	7.00	Halsall Parish Council	Internet April
14/5/2025	673 583601	1.25	Halsall Parish Council	office expenses
14/5/2025	727 255821	10.74	Halsall Parish Council	office expenses
14/5/2025	220 4302 31	1.17	Halsall Parish Council	office expenses
14/5/2025	727 255821	1.40	Halsall Parish Council	office expenses
14/5/2025	220 4302 31	1.58	Halsall Parish Council	Property expenses
14/5/2025	232 5555 75	1.91	Halsall Parish Council	Property expenses
14/5/2025	232 5555 75	4.52	Halsall Parish Council	Property expenses
14/5/2025	232 5555 75	5.43	Halsall Parish Council	Property expenses
16/5/2025	550 0978 89	3.02	Halsall Parish Council	Gas April
2/6/2025	924 3099 24	6.16	Halsall Parish Council	Website hosting May
6/6/2025	289 4582 42	7.00	Halsall Parish Council	Internet May
10/6/2025	358 672 751	2.12	Halsall Parish Council	Electricity May
11/6/2025	344 1624 75	28.10	Halsall Parish Council	Fire equip annual check
16/6/2025	220 4302 31	5.82	Halsall Parish Council	Stationery supplies
16/6/2025	217 9152 51	3.33	Halsall Parish Council	Property expenses
16/6/2025	660 4548 36	22.50	Halsall Parish Council	Property expenses
17/6/2025	550 0978 89	2.59	Halsall Parish Council	Gas May
01/07/2025	924 3099 24	6.16	Halsall Parish Council	Website hosting June
8/7/2025	289 4582 42	7.00	Halsall Parish Council	Internet June
10/7/25	358 672 751	2.25	Halsall Parish Council	Electricity June
11/7/2025	226 6599 33	3.83	Halsall Parish Council	Wifi booster
11/7/2025	741 1404 75	44.93	Halsall Parish Council	Hygiene annual service charge
17/7/2025	559 0978 89	1.50	Halsall Parish Council	Gas June
1/8/2025	924 3099 24	6.16	Halsall Parish Council	Website hosting July
5/8/2025	925 7049 13	60.00	Halsall Parish Council	New gate
7/8/2025	289 4582 42	7.00	Halsall Parish Council	Internet July
12/8/2025	358 672 751	2.50	Halsall Parish Council	Electricity July
18/8/2025	559 0978 89	1.26	Halsall Parish Council	Gas July
26/8/2025	440 4982 50	63.00	Halsall Parish Council	External audit
1/9/2025	924 3099 24	6.16	Halsall Parish Council	Website hosting August
1/9/2025	270 0492 27	8.60	Halsall Parish Council	Property expenses
1/9/2025	668 0422 30	1.19	Halsall Parish Council	Property expenses
1/9/2025	854 6857 77	2.99	Halsall Parish Council	Property expenses
1/9/2025	727 2558 21	6.09	Halsall Parish Council	Office expenses
5/9/2025	660 4548 36	7.83	Halsall Parish Council	Office expenses
5/9/2025	989 5220 70	5.50	Halsall Parish Council	Property expenses
8/9/2025	289 4582 42	7.00	Halsall Parish Council	Internet August

9/9/2025	358 672 751	2.23	Halsall Parish Council	Electricity August
9/9/2025	153 8339 96	75.11	Halsall Parish Council	Film/music licence
16/9/2025	559 0978 89	1.24	Halsall Parish Council	Gas August
22/9/2025	842 6201 50	7.64	Halsall Parish Council	Cleaning supplies
1/10/2025	924 3099 24	6.16	Halsall Parish Council	Website hosting September
8/10/2025	289 4582 42	7.00	Halsall Parish Council	Internet September
10/10/2025	358 672 251	2.50	Halsall Parish Council	Electricity September
17/10/2025	559 0978 89	2.43	Halsall Parish Council	Gas September
3/11/2025	924 3099 24	6.16	Halsall Parish Council	website hosting October
6/11/2025	289 4582 42	7.00	Halsall Parish Council	Internet October
13/11/2025	660 4548 36	7.83	Halsall Parish Council	Office expenses
13/11/2025	591 2723 35	10.00	Halsall Parish Council	Office expenses
13/11/2025	295 7604 60	2.84	Halsall Parish Council	Office expenses
13/11/2025	591 2723 35	1.73	Halsall Parish Council	Office expenses
17/11/2025	358 672 251	2.70	Halsall Parish Council	Electricity October
17/11/2025	226 659 933	115.97	Halsall Parish Council	New oven
18/11/2025	559 0978 89	2.38	Halsall Parish Council	Gas October
1/12/2025	924 3099 24	6.16	Halsall Parish Council	Website hosting November
8/12/2025	289 4582 42	7.00	Halsall Parish Council	Internet November
9/12/2025	358 672 251	2.38	Halsall Parish Council	Electricity November
11/12/2025	660 4548 36	8.00	Halsall Parish Council	Stationery supplies
11/12/2025	660 4548 36	1.25	Halsall Parish Council	Stationery supplies
16/12/2025	924 3099 24	9.99	Halsall Parish Council	Website hosting annual
18/12/2025	4242163 31	102.10	Halsall Parish Council	Traffic management
7/1/2026	924 3099 24	10.56	Halsall Parish Council	Website hosting January
8/1/2026	289 4582 42	7.00	Halsall Parish Council	Internet December
13/1/2026	358 672 251	3.00	Halsall Parish Council	Electricity December
2/2/2026	924 3099 24	10.56	Halsall Parish Council	Website hosting February
3/2/2026	842 6201 50	20.06	Halsall Parish Council	Cleaning supplies
6/2/2026	289 4582 42	7.00	Halsall Parish Council	Internet January
10/2/2026	358 672 251	2.62	Halsall Parish Council	Electricity January
13/2/2026	727 2555 21	28.17	Halsall Parish Council	Office expenses
13/2/2026	680 4548 36	1.00	Halsall Parish Council	Office expenses
13/2/2026	680 4548 36	3.50	Halsall Parish Council	Office expenses
13/2/2026	680 4548 36	3.50	Halsall Parish Council	Office expenses
13/2/2026	343 4753 55	1.53	Halsall Parish Council	Cleaning supplies
2/3/2026	924 3099 24	10.56	Halsall Parish Council	Website hosting March
6/3/2026	289 4582 42	7.00	Halsall Parish Council	Internet February
11/3/2026	358 672 251	2.88	Halsall Parish Council	Electricity February
18/3/2026	428 8994 86	83.33	Halsall Parish Council	Legal fees
18/3/2026	680 4548 36	8.67	Halsall Parish Council	Office expenses
26/3/2026	226 659 933	16.67	Halsall Parish Council	Property expenses
26/3/2026	842 6201 50	2.37	Halsall Parish Council	Cleaning Supplies
		1,301.08		